TEMPORARY SIGN PERMIT APPLICATION
COMMUNITY/NONPROFIT EVENT

Department of Community Development
8040 S. 6th Street
Oak Creek, WI 53154

For a temporary sign to be classified as a legal sign, this permit application is required to be completed and submitted by the applicant, and approved by the City Zoning Administrator **PRIOR** to the installation of the sign. No permit fees are required. Any temporary sign installed without a permit approval is a violation of the City's Municipal Code and subject to a $200 fine plus court costs every day in violation.

- Temporary signs are banners, emblems, or any other temporary advertising media intended to identify, convey information, or direct attention to a product, service, place, activity, or business.
- Temporary signs are regulated as to size, location, and duration as regulated in Code Section 17.0709.
- One public interest sign publicizing a charitable or nonprofit event of general public interest may be erected **only on private property with the property owner's consent** and meet Section 17.0709(e) of the Zoning Code.
- A community/nonprofit entity can display a temporary sign for only thirty (30) days before the event and the applicant must remove the sign no later than two (2) days following the event.
- Off-premise signs are prohibited, except for campaign signs and charitable/nonprofit events as regulated by Section 17.0707 of the Zoning Code.

For more information, or a complete copy of the sign code, contact the Department of Community Development at (414) 768-6529 or view online at the City's website at www.oakcreekwi.org.

Sign Applicant (Please Type or Print)

Name: _____ Address: _____

Phone:_____ Cell :_____

Fax number: _____ Email: _____

GENERAL SIGN INFORMATION

Date of Installation: _____ Date of Removal: _____ # Days: _____

Area of sign: width_____ X height _____ = _____ square feet   *(not to exceed 32 square feet)*

Describe or attach photo/rendering of temporary sign (colors/text):

_____

_____State Street &

Address where it will be displayed (If needed, use back of application for additional locations): **SIGNS CANNOT BE DISPLAYED IN THE PUBLIC RIGHT-OF-WAY.**

_____   _____

_____   _____

_____   _____

_____   _____

_____   _____

APPLICANT SIGNATURE   DATE