



Oak Creek Health Department
 8040 S 6th Street
 Oak Creek, WI 53154
 (414) 766-7950
 (414) 766-7977 Fax

PLEASE TYPE OR PRINT
 Submit check payable to
City of Oak Creek with
 application to address at left

OFFICE USE ONLY
LIC. NO.
DATE ISSUED
EXPIRES
FEE PAID
ACCOUNT CODE

RETAIL FOOD ESTABLISHMENT LICENSE APPLICATION s. 97.30, Wis. Stats.

LEGAL ENTITY – Check one box below:

- *Individual
 **Partnership
 Limited Partnership (LP)
 Limited Liability Partnership (LLP)
 Cooperative
 Limited Liability Company (LLC)
 Corporation
 Other _____

*Requires completion of separate social security number form
 **Requires evidence of a formal legal agreement

Complete section below:

LEGAL NAME OF INDIVIDUAL, PARTNERSHIP, LLC, OR OTHER (See other entity types above)	TRADE NAME (d/b/a or "doing business as")
MAILING ADDRESS	BUSINESS LOCATION (if different from mailing address)
CITY STATE ZIP CODE	CITY STATE ZIP CODE
NAME OF CONTACT TITLE	COUNTY TOWN
CONTACT PHONE NUMBER & FAX NUMBER E-MAIL (if available)	BUSINESS PHONE NUMBER E-MAIL (if available)
INDICATE STATE WHERE BUSINESS WAS FORMED:	

REASON FOR APPLICATION – Check one box below:

<input type="checkbox"/> Original First date of Operation: _____	<input type="checkbox"/> Amend License # _____ Reason and Date of Occurrence: _____	<input type="checkbox"/> Renewal License #: _____
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BUSINESS DESCRIPTION – Check box A or B:

A. DOES NOT ENGAGE IN FOOD PROCESSING. Sells only prepackaged foods or beverages.
 B. PROCESSING FOOD AT RETAIL – Complete questions 1 - 3.
 1. Do you intend to process potentially hazardous foods? YES NO
 2. Annual dollar volume \$ _____ - Enter total gross retail food sales at this location during the last 12 months (if not operating that long, estimate sales for 12 months).
 3. Check all PROCESSING OPERATIONS (listed below) that this establishment will be conducting during the coming license year:

<input type="checkbox"/> Bakery	<input type="checkbox"/> Cooking	<input type="checkbox"/> Ice Making	<input type="checkbox"/> Packing/Packaging	<input type="checkbox"/> Seafood Dept.
<input type="checkbox"/> Hot/Cold Beverages	<input type="checkbox"/> Delicatessen	<input type="checkbox"/> Limited Processor	<input type="checkbox"/> Popping Corn	<input type="checkbox"/> Shell Egg
<input type="checkbox"/> Bottling	<input type="checkbox"/> Freezing	<input type="checkbox"/> Meat Cutting	<input type="checkbox"/> Produce Processing	<input type="checkbox"/> Smoking/Curing
<input type="checkbox"/> Catering	<input type="checkbox"/> Grinding	<input type="checkbox"/> Meat Distributor	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Vacuum Packaging
<input type="checkbox"/> Confectionary	<input type="checkbox"/> Ice Cream/Soft Serve	<input type="checkbox"/> Mixing	<input type="checkbox"/> Salvage	<input type="checkbox"/> Wild Game

License fee \$ _____
 Additional fee(s) \$ _____
 Total amount paid \$ _____ Check number _____

FIXED PERMANENT
 MOBILE Enter unique mobile identification number: _____

PLEASE READ CAREFULLY BEFORE SIGNING:

SIGNATURE OF AUTHORIZED REPRESENTATIVE	TITLE	DATE
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Oak Creek Retail Food Establishment Fees 2016

Category	Retail Food Establishment Type	Annual Fee	Pre-inspection Fee	Re-inspection Fee	Plan Review Fee
1a	Food sales of at least \$1 million or more, and processes potentially hazardous food	\$698	\$261	\$148	\$290
2b	Food sales at least \$25,000, but less than \$1 million, and processes potentially hazardous food	\$374	\$232	\$148	\$112
3c	Food sales at least \$25,000 or more, and DOES NOT process potentially hazardous food	\$338	\$204	\$134	\$102
4d	Food sales less than \$25,000, and processes potentially hazardous food	\$297	\$190	\$134	\$89
5e	Food sales less than \$25,000	\$268	\$176	\$120	\$81

Please contact the Oak Creek Health Department if you have any questions about this license application at 414-766-7950.

January 2016